



1. TITLE OF THE PROFESSION

04164005 Ingatlanközvetítő

2. TRANSLATED TITLE OF THE PROFESSION

Real estate agent

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES

- act as an intermediary in the sale, exchange and lease of residential properties, non-residential premises and building land between sellers and buyers or landlords and tenants;
- assess needs, carry out all real estate transactions assigned to them, provide advice, manage arising problems and carry out all communication and documentation tasks related to the transaction;
- assist parties to transactions, provide them with comprehensive and objective information, assist them in the conclusion of the transaction, taking into account the interests of the customers, the legal framework and ethical conduct;
- use up-to-date IT tools professionally in communication and documentation and in the course of presenting the property;
- determine the market value of the property they broker;
- work in a team, cooperating with their direct colleagues, other estate agents or representatives of other special fields and with the authorities;
- handle confidential data, take measures to prevent money laundering in accordance with legislation and keep abreast of legislative changes affecting their activities.

4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)

0416 Wholesale and retail sales

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology															
Level of the certificate (national or international) NQF level: 4 EQF level: 4 Digital Competence Framework level: 4	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail															
Certificate number: CXX A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="3">written</td> </tr> <tr> <td style="width: 80%;">Real estate agent written examination</td> <td style="width: 10%; text-align: center;">100%</td> <td style="width: 10%; text-align: center;">5</td> </tr> <tr> <td colspan="3">project exercise</td> </tr> <tr> <td>Conducting a market appraisal of a residential property and answering the related oral questions</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	written			Real estate agent written examination	100%	5	project exercise			Conducting a market appraisal of a residential property and answering the related oral questions	100%	5	Result of the qualification examination	100%	5
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Access to next level of education/training	International agreements															
Other information concerning the vocational training process Act LXXXVIII of 1993 on certain rules concerning the lease and alienation of apartments and premises Government Decree 499/2017 (XII. 29.) on the detailed rules of conditions for the business activities of condominium managers, property managers, real estate agents, real estate appraisers and agents and on registration																
Legal basis Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education.																

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	360 hours
<p>Entry requirements:</p> <ul style="list-style-type: none">- Educational prerequisite: secondary school-leaving certificate <p>Further information:</p> <p>WRITTEN EXAMINATION EXERCISES</p> <ul style="list-style-type: none">Test questionEssay questionCalculation exercise <p>PROJECT EXERCISES</p> <ul style="list-style-type: none">Comprehensive presentation of the propertyShort professional discussion <p>You can find more information on the Programme and System Requirements in the following link: https://ikk.hu This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.</p> <p>National Reference Point: National Office of Vocational Education and Training and Adult Learning: https://nrk.nive.hu</p>	

Head of Examination Organiser: Issue date: 2023.12.07	SEAL
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