



1. TITLE OF THE PROFESSION

10224001 Emelőgép-ügyintéző

2. TRANSLATED TITLE OF THE PROFESSION

Hoist administrator

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES

- ensure compliance with the requirements of legislation, standards and manufacturer's documentation on safe operation;
- provide for the personnel and equipment required to carry out periodic inspections, conduct such inspections depending on their competence, arrange for the repair of defects and ensure that the equipment is in working order for use;
- ensure the correct use of hoists and load suspension devices;
- verify the authorisations of hoist operators;
- train hoist operators and the load securing personnel in mastering the necessary skills;
- organise the commissioning of hoists and the putting into service of load suspension devices;
- keep and retain the documents and documentation required for hoists and load suspension devices;
- provide hoist operators with instructions on the use of hoists;
- agree the timing of periodic inspections and repairs;
- record or have recorded in writing any events affecting operational safety, and keep the relevant records;
- put their experience in the procurement of hoists to good use.

**4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED
FIELDS OF EDUCATION AND TRAINING (ISCED-F)**

1022 Occupational health and safety

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology																		
Level of the certificate (national or international) NQF level: 4 EQF level: 4 Digital Competence Framework level: 4	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																		
Certificate number: CXX A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="3">written</td> </tr> <tr> <td style="width: 80%;">Knowledge of the regulations applicable to hoists</td> <td style="width: 10%; text-align: center;">100%</td> <td style="width: 10%; text-align: center;">5</td> </tr> <tr> <td colspan="3">project exercise</td> </tr> <tr> <td>Performing the major inspection of a boom lift with a lifting capacity of up to 1 t and a maximum lift height of 1.5 m, with visual or tactile inspection method, or using measuring instruments or apparatus, according to the relevant standard, and carrying out the periodic inspection of three hoists made of different materials</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3">Result of the qualification examination</td> </tr> <tr> <td></td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	written			Knowledge of the regulations applicable to hoists	100%	5	project exercise			Performing the major inspection of a boom lift with a lifting capacity of up to 1 t and a maximum lift height of 1.5 m, with visual or tactile inspection method, or using measuring instruments or apparatus, according to the relevant standard, and carrying out the periodic inspection of three hoists made of different materials	100%	5	Result of the qualification examination				100%	5
written																			
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Access to next level of education/training	International agreements																		
Other information concerning the vocational training process Legislation imposing the qualification requirement: Decree 47/1999 (VIII. 4.) GM of the Minister of Economy on the issuance of the safety code for lifting machines and Decree 21/2010 (V. 14.) NFGM of the Minister of National Development and Economy on the qualifications required for certain industrial and commercial activities																			
Legal basis Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education.																			

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	160 hours

Entry requirements:

- Educational prerequisite: secondary school-leaving certificate
- Medical fitness requirements shall be met

Further information:

WRITTEN EXAMINATION EXERCISES

Multiple-choice test – Decree 5/1993 (XII. 26.) MM of the Minister of Labour on the implementation of certain provisions of Act XCIII of 1993 on labour safety

Multiple-choice test – Safety code for lifting machines enacted by Decree 47/1999 (VIII. 4.) GM of the Minister of Economy

Multiple-choice test – Standards ensuring the safe operation of cranes

Multiple-choice test – Standards ensuring the safe operation of winches

Multiple-choice test – Standards ensuring the safe operation of forklift trucks

Multiple-choice test – Standards ensuring the safe operation of man lifts

Multiple-choice test – Standards ensuring the safe operation of suspensions

Multiple-choice test – Standards ensuring the safe operation of manual hoists

PROJECT EXERCISES

During the major inspection, the idling, working load, operability, overload protection tests shall be performed and the findings and conclusions shall be recorded in a report in accordance with the content requirements of the standard. The operator information required for the structural testing of suspensions shall be determined by the candidate

You can find more information on the Programme and System Requirements in the following link: <https://ikk.hu>

This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.

National Reference Point: National Office of Vocational Education and Training and Adult Learning: <https://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.12.07

SEAL