



1. TITLE OF THE PROFESSION

5 1015 23 07 Turisztikai technikus (Turisztikai szervező)

2. TRANSLATED TITLE OF THE PROFESSION

Tourism technician (Tourism organiser)
(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES

- provide information, make travel plans, book tickets and accommodation and organise group travels at the travel agency;
- perform marketing and sales activities, liaise with foreign and domestic partners, organise and sell inbound and outbound tours;
- gather information on various means of transport and accommodation and provide information to customers on travel arrangements;
- make travel plans, issue tickets and vouchers;
- present the ample tourism opportunities offered by the given destination, help tourists with information and the organisation of programmes;
- develop and keep up-to-date their knowledge;
- present the culture, gastronomy and traditions of each destination to holidaymakers;
- communicate at a high level in Hungarian and foreign languages;
- develop human relationships easily and handle conflict situations well and appropriately.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

4221 Tour operator, consultant

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology																
Level of the certificate (national or international) NQF level: 5 EQF level: 5 Digital Competence Framework level: 6	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail The prerequisite of being eligible to sit for a sectoral basic examination is the successful completion of all the required training courses, or the recognised prior learning should incorporate the requirements of the sectoral basic examination. The prerequisite of being eligible to sit for a vocational examination is the successful completion of all the training courses and the uninterrupted professional practice required. In case the student is required to pass a sectoral basic examination, latter shall be recognised with the following weighting: The result of the basic sectoral examination will be computed into that of the vocational examination with the following weighting: Sectoral basic examination: 20%, Vocational examination: 80%																
Certificate number: CXK A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the sectoral basic examination and the vocational examination and their grades according to a five-grade scale Sectoral basic examination : The examination was passed based on recognised prior learning Vocational examination <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="2">central interactive</td> </tr> <tr> <td style="width: 80%;">Basics of tourism</td> <td style="width: 20%; text-align: center;">5</td> </tr> <tr> <td colspan="2">project exercise</td> </tr> <tr> <td>Travel management</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="2">Result of the vocational examination in percentage</td> </tr> <tr> <td></td> <td style="text-align: center;">100%</td> </tr> <tr> <td colspan="2">Result of the vocational examination with grades</td> </tr> <tr> <td></td> <td style="text-align: center;">5</td> </tr> </table>	central interactive		Basics of tourism	5	project exercise		Travel management	5	Result of the vocational examination in percentage			100%	Result of the vocational examination with grades			5
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Access to next level of education/training	International agreements																
Other information concerning the vocational training process																	
Legal basis Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Act LXXX of 2019 on Vocational Education and Training.																	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE SUPPLEMENT

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of the total number of hours of the programme																																																										
Total duration of the education/training	2158 hours																																																										
<p>Entry requirements:</p> <ul style="list-style-type: none"> - Educational prerequisite: elementary school qualification - Occupational health aptitude test: required - Career aptitude test: required <p>Further information:</p> <table border="0"> <thead> <tr> <th>VOCATIONAL PRACTICAL SUBJECT</th> <th>HOURS</th> </tr> </thead> <tbody> <tr> <td>ICT in the catering industry</td> <td>12 hour</td> </tr> <tr> <td>Basics of production, sales and tourism</td> <td>12 hour</td> </tr> <tr> <td>Procurement and sales</td> <td>12 hour</td> </tr> <tr> <td>Business calculation and cost control</td> <td>12 hour</td> </tr> <tr> <td>Special services</td> <td>12 hour</td> </tr> <tr> <td>Advertisements and marketing incentives for purchase, customer relations</td> <td>12 hour</td> </tr> <tr> <td>Administration and accounting</td> <td>12 hour</td> </tr> <tr> <td>Business management in tourism</td> <td>12 hour</td> </tr> <tr> <td>Tourism marketing and protocol</td> <td>12 hour</td> </tr> <tr> <td>Culture and civilisation in Hungarian</td> <td>12 hour</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <th>VOCATIONAL THEORETICAL SUBJECT</th> <th>HOURS</th> </tr> <tr> <td>Vocational knowledge</td> <td>12 hour</td> </tr> <tr> <td>Vocational foreign language knowledge</td> <td>12 hour</td> </tr> <tr> <td>The world of work</td> <td>12 hour</td> </tr> <tr> <td>Basics of production, sales and tourism</td> <td>12 hour</td> </tr> <tr> <td>Procurement and sales</td> <td>12 hour</td> </tr> <tr> <td>Business calculation and cost control</td> <td>12 hour</td> </tr> <tr> <td>Special services</td> <td>12 hour</td> </tr> <tr> <td>Advertisements and marketing incentives for purchase, customer relations</td> <td>12 hour</td> </tr> <tr> <td>Administration and accounting</td> <td>12 hour</td> </tr> <tr> <td>Business management in tourism</td> <td>12 hour</td> </tr> <tr> <td>Tourism marketing and protocol</td> <td>12 hour</td> </tr> <tr> <td>Culture and civilisation in Hungarian</td> <td>12 hour</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Continuous field practice</td> <td>160 hour</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Altogether</td> <td>424 hour</td> </tr> </tbody> </table> <p>Link to the Training and Outcome Requirements and the Programme Plans: https://ikk.hu The present diploma supplement was elaborated in compliance with Government Decree 12/2020 (II. 7.) on the implementation of the Act on Vocational Education and Training.</p> <p>National Reference Point: National Office of Vocational Education and Training and Adult Learning: https://nrk.nive.hu</p>		VOCATIONAL PRACTICAL SUBJECT	HOURS	ICT in the catering industry	12 hour	Basics of production, sales and tourism	12 hour	Procurement and sales	12 hour	Business calculation and cost control	12 hour	Special services	12 hour	Advertisements and marketing incentives for purchase, customer relations	12 hour	Administration and accounting	12 hour	Business management in tourism	12 hour	Tourism marketing and protocol	12 hour	Culture and civilisation in Hungarian	12 hour	 		VOCATIONAL THEORETICAL SUBJECT	HOURS	Vocational knowledge	12 hour	Vocational foreign language knowledge	12 hour	The world of work	12 hour	Basics of production, sales and tourism	12 hour	Procurement and sales	12 hour	Business calculation and cost control	12 hour	Special services	12 hour	Advertisements and marketing incentives for purchase, customer relations	12 hour	Administration and accounting	12 hour	Business management in tourism	12 hour	Tourism marketing and protocol	12 hour	Culture and civilisation in Hungarian	12 hour	 		Continuous field practice	160 hour	 		Altogether	424 hour
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Head of Examination Organiser:
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