

**1. TITLE OF THE PROFESSION**

01194002 Pedagógiai munkatárs (Pedagógiai asszisztens)

2. TRANSLATED TITLE OF THE PROFESSIONEducation assistant (Teaching assistant)
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES**

- assist in the preparation and provision of activities and lessons for children/young people;
- participate in the preparation and implementation of programmes and leisure activities, both within and outside the institution;
- look after and accompany groups of school kids, perform caring tasks, assist in developing the hygiene habits of children/young people entrusted to their care;
- help the family and the institution to maintain contact;
- look after children, being aware of their individual needs;
- pay particular attention to children, pupils and their families with disadvantaged socio-cultural backgrounds and to the enforcement of their right to special care;
- communicate with families, other specialists and the child/young person, showing mutual respect and tolerance;
- recognise conflicts and seek solutions to them;
- prepare the necessary tools for activities and lessons;
- show empathy and tolerance towards people with different backgrounds;
- comply with professional and ethics rules and represent professional values.

4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)

0119 Education n.e.c.

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology																					
Level of the certificate (national or international) NQF level: 4 EQF level: 4 Digital Competence Framework level: 5	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																					
Certificate number: CXK A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">oral</td> </tr> <tr> <td>Oral examination and discussion with open or guided questions</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3">written</td> </tr> <tr> <td>Written question sheet with short- and long-answer questions and problem-solving exercises</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3">practical</td> </tr> <tr> <td>Solving, analysing and presenting a professional, practical exercise</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	oral			Oral examination and discussion with open or guided questions	100%	5	written			Written question sheet with short- and long-answer questions and problem-solving exercises	100%	5	practical			Solving, analysing and presenting a professional, practical exercise	100%	5	Result of the qualification examination	100%	5
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practical																						
Solving, analysing and presenting a professional, practical exercise	100%	5																				
Result of the qualification examination	100%	5																				
Access to next level of education/training	International agreements																					
Other information concerning the vocational training process																						
Legal basis Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education.																						

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage

Total duration of the education/training	2300 hours
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Entry requirements:

- Educational prerequisite: secondary school-leaving certificate

Further information:

WRITTEN EXAMINATION EXERCISES

Pedagogy and psychology knowledge
Basics of family pedagogy
Leisure-time pedagogy
Care and health education
Communication and behaviour patterns

ORAL EXAMINATION EXERCISES

Care and health education
Communication and behaviour patterns
Pedagogy and psychology knowledge
Basics of family pedagogy
Leisure-time pedagogy

PRACTICAL EXAMINATION EXERCISES

Pedagogy and psychology knowledge
Basics of family pedagogy
Leisure-time pedagogy
Care and health education
Communication and behaviour patterns

You can find more information on the Programme and System Requirements in the following link: <https://ikk.hu>
This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.

National Reference Point: National Office of Vocational Education and Training and Adult Learning: <https://nrk.nive.hu>

Head of Examination Organiser:
Issue date: 2023.12.07

SEAL