

**1. TITLE OF THE PROFESSION**

5 1041 15 06 Logisztikai technikus (Logisztika és szállítványozás)

2. TRANSLATED TITLE OF THE PROFESSIONLogistics technician (logistics and forwarding)
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES**

- coordinate, plan, manage and control transport, freight forwarding and logistics activities in the field of freight forwarding;
- procure, store as well as plan, implement and control the distribution of raw materials, parts and products required for production and sales in the field of logistics;
- carry out loading and unloading operations, receive and issue materials, perform commissioning and shipping tasks in the field of warehousing;
- coordinate, plan, manage and control transport, freight forwarding and logistics activities related to the transit of goods in the field of freight forwarding;
- maintain regular contact with domestic and international partners and customers;
- issue transport documents and provide economical, safe and fast quality services to customers with appropriate organisation;
- perform financial, administrative and marketing tasks.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3622 Sales administrator

3623 Materials manager, purchasing agent

4131 Stocks and materials clerk

4132 Transport and forwarding clerk

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology																
Level of the certificate (national or international) NQF level: 5 EQF level: 5 Digital Competence Framework level: 6	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail The prerequisite of being eligible to sit for a sectoral basic examination is the successful completion of all the required training courses, or the recognised prior learning should incorporate the requirements of the sectoral basic examination. The prerequisite of being eligible to sit for a vocational examination is the successful completion of all the training courses and the uninterrupted professional practice required. In case the student is required to pass a sectoral basic examination, latter shall be recognised with the following weighting: The result of the basic sectoral examination will be computed into that of the vocational examination with the following weighting: Sectoral basic examination: %, Vocational examination: %																
Certificate number: CXK A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the sectoral basic examination and the vocational examination and their grades according to a five-grade scale Sectoral basic examination : The examination was passed based on recognised prior learning Vocational examination central interactive <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 2px;">Theoretical basics of logistics, freight forwarding, transportation and warehousing</td> <td style="text-align: center; width: 50px; padding: 2px;">5</td> </tr> <tr> <td colspan="2" style="padding: 2px;">project exercise</td> </tr> <tr> <td style="padding: 2px;">Forwarding duties of a foreign trade transaction</td> <td style="text-align: center; padding: 2px;">5</td> </tr> <tr> <td style="padding: 2px;">Creating and presenting a portfolio</td> <td style="text-align: center; padding: 2px;">5</td> </tr> <tr> <td style="padding: 2px;">Operational and quality indicators of logistics and warehousing</td> <td style="text-align: center; padding: 2px;">5</td> </tr> <tr> <td colspan="2" style="padding: 2px;"> </td> </tr> <tr> <td style="padding: 2px;">Result of the vocational examination in percentage</td> <td style="text-align: center; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">Result of the vocational examination with grades</td> <td style="text-align: center; padding: 2px;">5</td> </tr> </table>	Theoretical basics of logistics, freight forwarding, transportation and warehousing	5	project exercise		Forwarding duties of a foreign trade transaction	5	Creating and presenting a portfolio	5	Operational and quality indicators of logistics and warehousing	5			Result of the vocational examination in percentage	100%	Result of the vocational examination with grades	5
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Access to next level of education/training To higher education	International agreements																
Other information concerning the vocational training process																	
Legal basis Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act.																	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE SUPPLEMENT

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of the total number of hours of the programme
Total duration of the education/training	2196 hours

Entry requirements:

- Elementary school qualification

Further information:

VOCATIONAL PRACTICAL SUBJECT	HOURS
Freight forwarding tasks	12 hour
Basics of warehousing	12 hour
Warehousing and material handling	12 hour
Warehouse management system	12 hour
Warehouse management	12 hour
Basics of logistics	12 hour
Procurement logistics	12 hour
Inventory logistics	12 hour
Production logistics	12 hour
Distribution logistics	12 hour
Quality in logistics	12 hour

VOCATIONAL THEORETICAL SUBJECT	HOURS
Vocational knowledge	12 hour
Vocational foreign language knowledge	12 hour
Economic knowledge	12 hour
Business management	12 hour
Communication	12 hour
Digital applications	12 hour
Basics of transportation	12 hour
Transport technique and operation	12 hour
Foreign trade and customs knowledge	12 hour
General freight forwarding	12 hour
Sectoral regulations	12 hour
Freight forwarding tasks	12 hour
Basics of warehousing	12 hour
Warehousing and material handling	12 hour
Stock indicators	12 hour
Warehouse management system	12 hour
Warehouse management	12 hour
Basics of logistics	12 hour
Procurement logistics	12 hour
Inventory logistics	12 hour
Production logistics	12 hour
Distribution logistics	12 hour
Quality in logistics	12 hour

Continuous field practice 160 hour

Altogether 568 hour

Link to the Training and Outcome Requirements and the Programme Plans: <https://ikk.hu>

The present diploma supplement was elaborated in compliance with Government Decree 12/2020 (II. 7.) on the implementation of the Act on Vocational Education and Training.

National Reference Point: National Office of Vocational Education and Training and Adult Learning: <https://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.12.07

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