

**1. TITLE OF THE PROFESSION**

4 0922 22 01 Gyermek- és ifjúsági felügyelő

2. TRANSLATED TITLE OF THE PROFESSIONChildren and youth supervisor
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES**

- participate in the organisation and implementation of care, education and leisure activities in children's homes and youth custody centres under the direction of the head of the childcare facility and the educator, and carry out household chores;
- assist in the performance of tasks related to the accommodation of children;
- carry out care and education tasks with children and young people;
- supervise and help children's academic progress, the resolution of their problems, the treatment of their illnesses, and as required, facilitate communication as well as the procedure for adoption or placement of children back in their family in cooperation or under the direction of educators, psychologists, special needs teachers, remedial teachers and the legal representatives of the children;
- provide help to children in making their career choice and developing their hygiene habits;
- liaise as necessary with child advocacy groups and children's rights representatives to ensure that children's rights are respected;
- carry out administrative tasks related to his/her work;
- participate in preparing children for living an independent life;
- liaise and cooperate with professionals working in the field and involved in the care, education and development of children, in person and by means of infocommunication devices and digital tools.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

5221 Children and youth supervisor

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the authority issuing the certificate</p>	<p>Name and status of the national /regional authority providing accreditation/recognition of the certificate</p> <p>Ministry for Innovation and Technology</p>																
<p>Level of the certificate (national or international)</p> <p>NQF level: 4</p> <p>EQF level: 4</p> <p>Digital Competence Framework level: 3</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p> <p>The prerequisite of being eligible to sit for a sectoral basic examination is the successful completion of all the required training courses, or the recognised prior learning should incorporate the requirements of the sectoral basic examination. The prerequisite of being eligible to sit for a vocational examination is the successful completion of all the training courses and the uninterrupted professional practice required. In case the student is required to pass a sectoral basic examination, latter shall be recognised with the following weighting: The result of the basic sectoral examination will be computed into that of the vocational examination with the following weighting: Sectoral basic examination: 25%, Vocational examination: 75%</p>																
<p>Certificate number: CXK A</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.12.07</p>	<p>Designation of the theoretical and practical subjects of the sectoral basic examination and the vocational examination and their grades according to a five-grade scale</p> <p>Sectoral basic examination : The examination was passed based on recognised prior learning</p> <p>Vocational examination</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">central interactive</td> </tr> <tr> <td>Central interactive examination for assessing the learning outcomes of the Children and Youth Supervisor vocational occupation</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="2">project exercise</td> </tr> <tr> <td>Presentation</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="2">Result of the vocational examination in percentage</td> </tr> <tr> <td></td> <td style="text-align: center;">100%</td> </tr> <tr> <td colspan="2">Result of the vocational examination with grades</td> </tr> <tr> <td></td> <td style="text-align: center;">5</td> </tr> </table>	central interactive		Central interactive examination for assessing the learning outcomes of the Children and Youth Supervisor vocational occupation	5	project exercise		Presentation	5	Result of the vocational examination in percentage			100%	Result of the vocational examination with grades			5
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<p>Access to next level of education/training</p> <p>To higher education</p>	<p>International agreements</p>																
<p>Other information concerning the vocational training process</p>																	
<p>Legal basis</p> <p>Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Act LXXX of 2019 on Vocational Education and Training.</p>																	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of the total number of hours of the programme

Total duration of the education/training	2148 hours
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Entry requirements:

- Elementary school qualification
- Aptitude requirements: occupational aptitude test is required

Further information:

VOCATIONAL PRACTICAL SUBJECT	HOURS
Professional personality development	12 hour
Psychology	12 hour
Medical knowledge	12 hour
Basics of first aid	12 hour
Social studies	12 hour
Social skills and knowledge	12 hour
Basic cooking and cuisine techniques	12 hour
Basics of household management	12 hour
General culture – behaviour patterns	12 hour
Functioning of children’s groups	12 hour
Helping relationship building and communication practices in child protection	12 hour
Psychological aspects of child protection	12 hour
Caring for children with special, specific and dual care needs	12 hour
Different forms of child abuse and prevention strategies	12 hour
Developmental disorders, disabilities, development and rehabilitation	12 hour
Pedagogical knowledge	12 hour
Childcare knowledge	12 hour
Child nursing	12 hour
Diseases and accidents in childhood	12 hour
Childcare and nursing tasks	12 hour
Child protection care, temporary care and youth custody centre tasks	12 hour
Activities with children in small groups	12 hour
Regulations and documentation systems in child protection institutions	12 hour
Employee administrative tasks	12 hour
Documentation of childcare work	12 hour
Documentation relating to child development	12 hour
Report on children’s course of life	12 hour
Work and care tasks in children’s homes and youth custody centres	12 hour
Foster care and tasks	12 hour
Functioning of children’s groups in practice	12 hour
Field work	12 hour
VOCATIONAL THEORETICAL SUBJECT	HOURS
Vocational knowledge	12 hour
Vocational foreign language knowledge	12 hour
Professional personality development	12 hour
Psychology	12 hour
Medical knowledge	12 hour
Basics of first aid	12 hour
Social studies	12 hour
Social skills and knowledge	12 hour
Basic cooking and cuisine techniques	12 hour
Basics of household management	12 hour
General culture – behaviour patterns	12 hour
Functioning of children’s groups	12 hour
Helping relationship building and communication practices in child protection	12 hour

History of child protection	12 hour
Stages of child development and the needs of children	12 hour
Psychological aspects of child protection	12 hour
Caring for children with special, specific and dual care needs	12 hour
System and legal regulation of child protection and youth custody centres	12 hour
Different forms of child abuse and prevention strategies	12 hour
Special-needs education as a science	12 hour
Developmental disorders, disabilities, development and rehabilitation	12 hour
Pedagogical knowledge	12 hour
Childcare knowledge	12 hour
Child nursing	12 hour
Diseases and accidents in childhood	12 hour
Childcare and nursing tasks	12 hour
Child protection care, temporary care and youth custody centre tasks	12 hour
Activities with children in small groups	12 hour
Regulations and documentation systems in child protection institutions	12 hour
Employee administrative tasks	12 hour
Documentation of childcare work	12 hour
Documentation relating to child development	12 hour
Report on children's course of life	12 hour
Work and care tasks in children's homes and youth custody centres	12 hour
Foster care and tasks	12 hour
Functioning of children's groups in practice	12 hour
Field work	12 hour
Continuous field practice	160 hour
Altogether	976 hour

Link to the Programme and Outcome Requirements and the Programme Curriculum: <https://ikk.hu>

The present certificate supplement was elaborated in compliance with Government Decree 12/2020 (II. 7.) on the implementation of the Act on Vocational Education and Training.

National Reference Point: National Office of Vocational Education and Training and Adult Learning: <https://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.12.07

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