



1. TITLE OF THE PROFESSION

04136003 Közművelődési szakember

2. TRANSLATED TITLE OF THE PROFESSION

Public education expert
(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES

- plans, organises and implements basic public education services;
- runs a public education institution or organisation in teamwork;
- builds local, sub-regional and wider community links;
- assesses programmes, group workshops, organises publicity;
- plans and organises cultural programmes and exhibitions, carries out related marketing;
- plans and organises educational lectures, quizzes, playhouses, fairs, festivals, holiday camps, develops and carries out related marketing;
- is able to organise traditional and artistic groups, carries out related marketing, leads groups;
- collects and provides programme information and other cultural information;
- organises and runs adult education events and training programmes;
- prepares cultural strategies, annual plans, analyses, reports, scenarios, programme budget plans, statistical reports;
- carries out resource generating activities for all these.

**4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED
FIELDS OF EDUCATION AND TRAINING (ISCED-F)**

0413 Management and administration

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

©European Union, 2002-2020 | europass.cedefop.europa.eu ©

5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the authority issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Culture and Innovation</p>															
<p>Level of the certificate (national or international)</p> <p>NQF level: 6</p> <p>EQF level: 6</p> <p>Digital Competence Framework level: 6</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>															
<p>Certificate number: CXK A</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2024.05.16</p>	<p>Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">oral</td> </tr> <tr> <td style="width: 80%;">Oral examination</td> <td style="width: 10%; text-align: center;">100%</td> <td style="width: 10%; text-align: center;">5</td> </tr> <tr> <td colspan="3">practical</td> </tr> <tr> <td>Practical examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	oral			Oral examination	100%	5	practical			Practical examination	100%	5	Result of the qualification examination	100%	5
oral																
Oral examination	100%	5														
practical																
Practical examination	100%	5														
Result of the qualification examination	100%	5														
<p>Access to next level of education/training</p>	<p>International agreements</p>															
<p>Other information concerning the vocational training process</p> <p>Requirement to be admitted to the qualifying examination: compiling a final thesis paper on the professional presentation of a public cultural institution, its service system, resources (human, infrastructural, financial)</p>																
<p>Legal basis</p> <p>Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 95/2021 (II. 27.) on the Amendment of Certain Government Decrees Relating to Vocational Education and Training and Adult Training, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education.</p>																

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	400 hours
Entry requirements: - Educational background: any degree of minimum college/BA level higher education	
Further information: ORAL EXAMINATION EXERCISES Central list of exam questions PRACTICAL EXAMINATION EXERCISES Oral presentation and defence of the final thesis paper You can find more information on the Programme and System Requirements in the following link: https://ikk.hu This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET. National Reference Point: National Office of Vocational Education and Training and Adult Learning: https://nrk.nive.hu	

Head of Examination Organiser:
Issue date: 2024.05.16

SEAL