

**1. TITLE OF THE PROFESSION**

02144016 Virágkötő és virágkereskedő

2. TRANSLATED TITLE OF THE PROFESSIONFloral designer and florist
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES**

- During work, he or she uses the names of the used plants in scientific forms, both in Latin and in Hungarian;
- Selects and maintains appropriate tools and equipment for work;
- Prepares his or her products in accordance with the rules and laws of floristry, using the experience of the outstanding players in the profession, combined with modern techniques;
- Professionally prepares and cleans up live plant parts, accessories and supplements for further use. Uses procedures necessary to meet the needs of plants and maximise their lives;
- Creates flower bouquets, stitched flower arrangements, wreaths, memorial ornaments, dry and silk flower arrangements, gift wrappings, plant arrangements, spatial decorations, seasonal decorations;
- Designs and prepares floral arrangements for occasional (wedding, memorial) and other events. Calculates the quantity of materials and prepares a quotation. Takes into account the personality and needs of the customer when preparing the offer and the decoration;
- Uses the possibilities offered by social media to promote his or her business. Creates and manages promotional photos, posts and entries;
- Gives advice on the care of live plants and their needs. Takes into account the current season when planning the supply of live plants;
- Plans daily, weekly and monthly workflows. Is able to prepare weekly, monthly work schedules and leave plans in accordance with the legislation;
- Prepares plans to promote sales according to different sales periods;
- Uses the cash register, issues strict accounting vouchers, receipts and invoices manually or online;
- Orders goods, compiles orders, prepares material calculations. Liaises with suppliers. Receives and evaluates offers electronically or offline. Monitors prices and quality. Selects suppliers taking into account prices, quality and customer needs;
- Applies fire and accident prevention and safety rules.

4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)

0214 Handicrafts

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the authority issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry for Innovation and Technology</p>															
<p>Level of the certificate (national or international)</p> <p>NQF level: 4</p> <p>EQF level: 4</p> <p>Digital Competence Framework level: 4</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>															
<p>Certificate number: CXK A</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2024.05.03</p>	<p>Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">written</td> </tr> <tr> <td>Business management skills, floristry skills</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3">project exercise</td> </tr> <tr> <td>Floristry practice</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	written			Business management skills, floristry skills	100%	5	project exercise			Floristry practice	100%	5	Result of the qualification examination	100%	5
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<p>Access to next level of education/training</p>	<p>International agreements</p>															
<p>Other information concerning the vocational training process</p> <p>Legislation requiring the qualification: Decree No. 21/2010(V.14.) NFGM of the Minister of National Development and Economy on the qualifications required for certain industrial and commercial activities</p>																
<p>Legal basis</p> <p>Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 95/2021 (II. 27.) on the Amendment of Certain Government Decrees Relating to Vocational Education and Training and Adult Training, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education, Act LXXX of 2019 on Vocational Education and Training.</p>																

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	1200 hours

Entry requirements:

- Education prerequisite: elementary education
- Medical fitness requirements must be met

Further information:

WRITTEN EXAMINATION EXERCISES

Setting up and running a business; the tools of record keeping, their use, formal requirements, completing records; the structure and channels of the domestic wholesale flower trade; the process and channels of flower sale; the history of the development of floristry, its outstanding Hungarian professionals; flower arranging styles, laws of colours and forms, proportions; flower arranging techniques, tools and instruments; preparation of flower arrangements and the process of making them; description of special occasions, holidays, high-traffic periods, their typical plants (Latin, binomial nomenclature) and accessories; plants typical of the sales seasons (Latin, binomial nomenclature)

PRACTICAL EXAMINATION EXERCISES

Examination activity A) Plant knowledge

Examination activity B) Hand tied round bouquet with spiral stem arrangement

Examination activity C) Preparing a stitched flower arrangement in a style of free choice

Examination activity D) Floristry based on a topic drawn

Examination activity E) The examinee will choose one of the three floristry practical exam activities and perform the following tasks: take a picture of a flower arrangement with a smartphone/tablet; choose/use a filter; choose the appropriate application (Facebook, Instagram, Pinterest); write a hashtag (min. 5) and make a post.

You can find more information on the Programme and System Requirements in the following link: <https://ikk.hu>

This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.

National Reference Point: National Office of Vocational Education and Training and Adult Learning: <https://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2024.05.03

SEAL