

**1. TITLE OF THE PROFESSION**

10324017 Tűzvédelmi előadó

**2. TRANSLATED TITLE OF THE PROFESSION**

Fire safety coordinator

(THIS TRANSLATION HAS NO LEGAL STATUS)

**3. PROFILE OF SKILLS AND COMPETENCES**

- Assesses the fire protection obligations and condition of the economic organisation, establishment, including in particular, assesses risks, checks fire resistance requirements, determines the need for extinguishing agents, the fulfilment of the requirements to ensure the intervention of the firefighting units, the conditions for evacuation, the size of the fire divisions, and then reports on this orally and in writing, makes suggestions for improving deficiencies and directions for development.;
- Prepares fire safety regulatory documents, including the documentation on fire safety devices and equipment;
- Professionally supports the conclusion, amendment, monitoring and certification of fire safety service contracts;
- Performs organisational and record-keeping tasks related to fire safety education, compiles the topics of fire safety education, and organises fire safety education;
- Plans and evaluates fire safety exercises. Participates in the exercises of fire brigades, their preparation, execution and evaluation. Represents their client.;
- Manages records related to regular and extraordinary fire safety inspections, reviews, and maintenance, and keeps the necessary documents;
- Regularly communicates with the employees of the economic organisation, establishment, and with external organisations. Informs those concerned in an appropriate manner.;
- Professionally supports their client in the preparation tasks related to these tasks, in fulfilling client obligations and exercising rights;
- By reviewing and evaluating the changes in the fire safety conditions as a result of the development of the economic organisation or facility, makes proposals for the development of fire safety compliance;
- Carries out the necessary fire safety inspections, inspections, and professional inspections. Evaluates their results and formulates proposals for their employer and client.;
- Skillfully uses the fire safety devices and equipment;
- Uses the IT tools necessary for work, manages the programs necessary for keeping records and administration.

**4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)**

1032 Personal and property protection

**(\*) Explanatory notes:**

<sup>1</sup> In the original language. | <sup>2</sup> The translation of the designation is provided for information purposes only. | <sup>3</sup> Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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## 5. OFFICIAL BASIS OF THE CERTIFICATE

|  |   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
|--|---|----------------|--|--|---|------|---|-------------------------|--|--|--|------|---|---|------|---|
| <b>Name and status of the authority issuing the certificate</b>  | <b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b><br><br>Ministry for Innovation and Technology  |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| <b>Level of the certificate (national or international)</b><br><br>NQF level: 4<br><br>EQF level: 4<br><br>Digital Competence Framework level: 5   | <b>Grading scale / Pass requirements</b><br><br>Five -grade: 5 excellent<br>4 good<br>3 satisfactory<br>2 pass<br>1 fail  |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| Certificate number: CXX A<br><br>Serial number: 123456<br><br>Certificate issue date:<br>2024.04.26  | <b>Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="3"><b>written</b></td> </tr> <tr> <td style="width: 80%;">Fire safety coordinator interactive examination</td> <td style="width: 10%; text-align: center;">100%</td> <td style="width: 10%; text-align: center;">5</td> </tr> <tr> <td colspan="3"><b>project exercise</b></td> </tr> <tr> <td>Fire safety coordinator complex fire safety situational assessment</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table> | <b>written</b> |  |  | Fire safety coordinator interactive examination | 100% | 5 | <b>project exercise</b> |  |  | Fire safety coordinator complex fire safety situational assessment | 100% | 5 | Result of the qualification examination | 100% | 5 |
| <b>written</b>   |   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| Fire safety coordinator interactive examination  | 100%  | 5              |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| <b>project exercise</b>  |   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| Fire safety coordinator complex fire safety situational assessment   | 100%  | 5              |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| Result of the qualification examination  | 100%  | 5              |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| <b>Access to next level of education/training</b><br><br>Access to the next level of education/training  | <b>International agreements</b>   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| <b>Other information concerning the vocational training process</b><br><br>Legislation prescribing qualification requirements: Ministry of Interior Decree 9/2015 (III. 25) on the professional qualification requirements and professional training for professional disaster prevention agencies, municipal and facility-based fire departments, volunteer fireman associations, and those employed in the relevant sectors.   |   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |
| <b>Legal basis</b><br><br>Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act,<br>Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act,<br>Government Decree 95/2021 (II. 27.) on the Amendment of Certain Government Decrees Relating to Vocational Education and Training and Adult Training,<br>Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education. |   |                |  |  |   |      |   |                         |  |  |  |      |   |   |      |   |

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

| Description of the sectoral basic training and the theoretical and practical vocational training  | Distribution of programme elements in percentage |
|---|--|
|   |  |
| Total duration of the education/training  | 320 hours  |
| <p><b>Entry requirements:</b></p> <ul style="list-style-type: none"><li>- Educational attainment: school-leaving qualification</li></ul> <p><b>Further information:</b></p> <p>WRITTEN EXAMINATION EXERCISES<br/>Completion of digitized test sheet on a computer, including multiple choice, short answer, sequencing and linking tasks</p> <p>PROJECT EXERCISES<br/>Part 1 of the examination: completion of an examination paper. Subjects: fire protection risk determination, fire resistance adequacy of buildings, determination of fire extinguisher requirements, control of intervention and evacuation conditions, evaluation of fire division size<br/>Part 2 of the examination: Oral responses to questions related to the examination paper</p> <p>You can find more information on the Programme and System Requirements in the following link: <a href="https://ikk.hu">https://ikk.hu</a><br/>This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.</p> <p><b>National Reference Point: National Office of Vocational Education and Training and Adult Learning:</b><br/><a href="https://nrk.nive.hu">https://nrk.nive.hu</a></p> |  |

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| Head of Examination Organiser:<br>Issue date: 2024.04.26 | <b>SEAL</b> |
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