

**1. TITLE OF THE PROFESSION**

10325001 Büntetés-végrehajtási főfelügyelő

2. TRANSLATED TITLE OF THE PROFESSIONPenitentiary chief inspector
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES**

- performs the basic tasks of a penitentiary chief inspector in the prison service organisation;
- performs the tasks related to the guarding of the facilities of the prison service organisation and the prisoners housed therein, and supervises the performance of his/her subordinates' tasks;
- manages the special armament materials of the prison service institution, performs armed security tasks as a transport officer and lineup commander;
- learns the rules on the use of coercive tools, coordinates the process following their use;
- liaises with the security officer, security inspectors, quarter (chief) inspectors and employment inspectors;
- organises the work of the staff members under his/her authority concerning the custody, supervision and control of prisoners and the implementation of security measures;
- gives general and specific briefings;
- continuously monitors the activities of staff performing security tasks;
- keeps accurate records of specified service documents, reports to his/her duty officer;
- directs and leads groups and units, in the case of extraordinary events, to restore the order of the prison service organisation.

4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)

1032 Personal and property protection

(*) Explanatory notes:

¹ In the original language. | ² The translation of the designation is provided for information purposes only. | ³ Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the authority issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for Innovation and Technology																		
Level of the certificate (national or international) NQF level: 5 EQF level: 5 Digital Competence Framework level: 4	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																		
Certificate number: CXK A Serial number: 123456 Certificate issue date: 2023.12.07	Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="3">written</td> </tr> <tr> <td style="width: 80%;">Professional and security knowledge of a penitentiary chief inspector</td> <td style="width: 10%; text-align: center;">100%</td> <td style="width: 10%; text-align: center;">5</td> </tr> <tr> <td colspan="3">project exercise</td> </tr> <tr> <td>Complex practical task of a penitentiary chief inspector</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3">Result of the qualification examination</td> </tr> <tr> <td></td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	written			Professional and security knowledge of a penitentiary chief inspector	100%	5	project exercise			Complex practical task of a penitentiary chief inspector	100%	5	Result of the qualification examination				100%	5
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Result of the qualification examination																			
	100%	5																	
Access to next level of education/training To higher education	International agreements																		
Other information concerning the vocational training process Ministry of Interior Decree 30/2015 (VI. 16)																			
Legal basis Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education, Government Decree 292/2023 (VII. 6.) on the amendments to government decrees due to the ex-post impact assessment of the transformation in vocational education and training.																			

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	160 hours

Entry requirements:

- Educational prerequisite: secondary education
- Professional prerequisite: OKJ 52 861 02 Penitentiary inspector VET qualification. The vocational training can be started with the VET qualification OKJ 52-861-01-0000- 00-00 penitentiary inspector I, obtained after 1 September 1996 in the Education Center of the Prison Service, and can also be started with the basic level penitentiary vocational training obtained after 1 September 1996 in the Educational Center of the Prison Service.

Further information:

WRITTEN EXAMINATION EXERCISES

rules of custody, supervision, control relating to the tasks of the penitentiary chief inspector; knowledge of the organisation and management of security audits, security investigations and security inspections; knowledge on the use of restraints related to the activities of the penitentiary chief inspector; complex, comprehensive rules on security measures; rules on the use of coercive tools related to the activities of the penitentiary chief inspector; rules on the management and organisation of lineup and transport; rules and contents of briefings; rules on the transfer of the penitentiary chief inspector's service; rules on team service activities; the prison service organisation's on-call activities and reporting procedures; the prison service organisation's notification order, standby procedure, and rules of special legal order operation in the case of extraordinary events

PROJECT EXERCISES

As a practical task, the examinee demonstrates the holding of a briefing or the practical application of his/her knowledge on staff or institution control to be carried out in the course of his/her duties as a penitentiary chief inspector, based on the data and auxiliary material provided in the given exam topic. During the performance of the task, he/she takes legitimate and professional oral measures and also completes necessary documentation. During the performance of the task, he/she records the relevant data and information in writing and, if necessary, in a computer module. Professional discussion with the examination board.

You can find more information on the Programme and System Requirements in the following link: <https://ikk.hu>
This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.

National Reference Point: National Office of Vocational Education and Training and Adult Learning;
<https://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.12.07

SEAL