

**1. TITLE OF THE PROFESSION**

10144001 Sportszervező

**2. TRANSLATED TITLE OF THE PROFESSION**

Sports organiser

(THIS TRANSLATION HAS NO LEGAL STATUS)

**3. PROFILE OF SKILLS AND COMPETENCES**

- contributes to the professional tasks of sports organisations and sports federations and to ensuring their operation;
- contributes to the preparation and implementation of projects serving the development of sports activities;
- organises training camps, sports competitions and other sports events;
- takes an active role in planning and organising the sports event;
- coordinates marketing tasks related to the event;
- assists with the legal and administrative tasks related to his/her activities (meetings, programmes, authorisations, registers, reports, budget etc.);
- carries out tasks related to the preparation and organisation of competitions (professional coordination, preparation of the script, requesting medical services, securing contributors and organising their activities) and follow-up work;
- takes part in the organisation of sportsperson's activities and competitions;
- organises events related to sports and recreation.

**4. CLASSIFICATION OF THE VOCATIONAL TRAINING ACCORDING TO THE ISCED FIELDS OF EDUCATION AND TRAINING (ISCED-F)**

1014 Sports

**(\*) Explanatory notes:**

<sup>1</sup> In the original language. | <sup>2</sup> The translation of the designation is provided for information purposes only. | <sup>3</sup> Fill it out if necessary. The certificate supplement provides additional information on the qualification but have no legal value in itself. The format of the description is in conformity with Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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## 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the authority issuing the certificate</b>	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry for Innovation and Technology																											
<b>Level of the certificate (national or international)</b> NQF level: 4 EQF level: 4 Digital Competence Framework level: 4	<b>Grading scale / Pass requirements</b> Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																											
Certificate number: CXK A  Serial number: 123456 Certificate issue date:  <b>2023.12.13</b>	<b>Designation of the theoretical and practical subjects of the vocational qualification examination and their grades according to a five-grade scale</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td colspan="3"><b>written</b></td> </tr> <tr> <td>Written examination task</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>written examination activity</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td colspan="3"><b>project exercise</b></td> </tr> <tr> <td>Preparing and defending a portfolio, and carrying out a situational task</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>A) Preparing a portfolio</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>B) Defending a portfolio</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>C) Solving situational tasks</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Result of the qualification examination</td> <td style="text-align: center;">100%</td> <td style="text-align: center;">5</td> </tr> </table>	<b>written</b>			Written examination task	100%	5	written examination activity	100%	5	<b>project exercise</b>			Preparing and defending a portfolio, and carrying out a situational task	100%	5	A) Preparing a portfolio	100%	5	B) Defending a portfolio	100%	5	C) Solving situational tasks	100%	5	Result of the qualification examination	100%	5
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<b>Access to next level of education/training</b>  To higher education	<b>International agreements</b>																											
<b>Other information concerning the vocational training process</b>																												
<b>Legal basis</b> Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 319/2020 (VII. 1.) on the amendment of Government Decree 12/2020 (II. 7.) on the Implementation of the Vocational Education and Training Act, Government Decree 11/2020 (II. 7.) on the Implementation of the Act on Adult Education.																												

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of the sectoral basic training and the theoretical and practical vocational training	Distribution of programme elements in percentage
Total duration of the education/training	190 hours
<p><b>Entry requirements:</b></p> <ul style="list-style-type: none"><li>- Education prerequisite: secondary education certificate</li></ul> <p><b>Further information:</b></p> <p><b>WRITTEN EXAMINATION EXERCISES</b> Complex written test (social relationships, operation of sports organisations, legal-economic knowledge, knowledge of sports disciplines, organisation of sporting events, basics of sports administration and management, foreign language communication relating to sports, management of sports facilities and equipment)</p> <p><b>PROJECT EXERCISES</b> presenting a portfolio prepared in advance, professional discussion solving and analysing situational exercises</p> <p>You can find more information on the Programme and System Requirements in the following link: <a href="https://ikk.hu">https://ikk.hu</a> This certificate supplement was elaborated in accordance with the programme requirements registered by the minister responsible for VET.</p> <p><b>National Reference Point: National Office of Vocational Education and Training and Adult Learning:</b> <a href="https://nrk.nive.hu">https://nrk.nive.hu</a></p>	

Head of Examination Organiser:  
Issue date: 2023.12.13

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