

**1. TITLE OF THE CERTIFICATE (HU)**

52 582 02 Épületgépészeti előkészítő

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)**

Building engineering preparation technician  
(THIS TRANSLATION HAS NO LEGAL STATUS)

**3. PROFILE OF SKILLS AND COMPETENCES**

**A typical holder of the certificate is able to:**

- process and revise plans as per building trades, identify systems and system elements;
- compile tender documents, develop the contract price;
- prepare a detailed project implementation schedule;
- manage construction documents;
- carry out a follow-up analytical evaluation of the completed work.

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE**

3623 Materials manager, purchasing manager  
4129 Other customer services clerk  
3641 Personal assistant  
3190 Other technical occupation

**(\*) Explanatory notes:**

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE															
<b>Name and status of the institute issuing the certificate</b>		<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Minister for Innovation and Technology													
<b>Level of the certificate (national or international)</b>  <b>Level of vocational qualification according to the National Qualification Register:</b> 52 upper secondary vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in non-formal education  <b>ISCED2011 code:</b> 4  <b>NQF level:</b> 4  <b>EQF level:</b> 4		<b>Grading scale / Pass requirements</b>  Five -grade: 5    excellent 4    good 3    satisfactory 2    pass 1    fail													
<b>Certificate number: PT K</b>  Serial number: 123456  <b>Certificate issue date: 2023.10.02</b>		<b>Results achieved at the examination and their proportion expressed in percentage in the complex mark</b> <table border="1"> <tr> <td>Oral examination</td> <td>Complex oral examination – building engineering preparation</td> <td>5</td> <td>60.00</td> </tr> <tr> <td>Practical examination</td> <td>Drawing up a budget</td> <td>5</td> <td>40.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td>5</td> <td></td> </tr> </table>		Oral examination	Complex oral examination – building engineering preparation	5	60.00	Practical examination	Drawing up a budget	5	40.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<b>Access to next level of education/training</b>  to higher education		<b>International agreements</b>													
<b>Other information concerning the vocational training process</b>															
<b>Legal basis</b>  Act CLXXXVII of 2011 on Vocational Training Decree 9/2018 (VIII. 21.) ITM of the Minister for Innovation and Technology amending Decree 27/2012 (VIII. 27.) NGM of the Minister for National Economy on the vocational and examination requirements of vocational qualifications falling within the sphere of competence of the Minister for National Economy.															

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		960 hours

**Entry requirements:**

- Secondary school-leaving certificate
- Medical fitness test shall be passed

**Vocational requirement modules:**

11692-16 Labour safety and environmental protection

11875-16 Building engineering documentation

11876-16 Construction basics

11877-16 Building engineering budget

11498-12 Employment I (for courses based on secondary school-leaving examination)

11499-12 Employment II

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

**National Reference Point – NSZFH – <http://nrk.nive.hu>**

Head of Examination Organiser:

Issue date: 2023.10.02

**SEAL**