

**1. TITLE OF THE CERTIFICATE (HU)**

62-345-01 Közművelődési szakember I.

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Public education expert I.

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- develop contacts locally, in the micro-region and beyond;
- assess programmes and group sessions, perform event organisation tasks;
- plan, organise and arrange for the marketing activities of cultural events and exhibitions;
- plan, organise, coordinate marketing activities and implementation of popular science events, quizzes, playhouses, fairs, festivals and summer camps;
- organise festival programmes and public celebrations;
- organise traditional and artist groups, coordinate marketing activities and lead a group;
- collect and service programme information and other cultural information;
- organise and implement adult learning events and training programmes;
- prepare cultural strategies, annual plans, analyses, reports, scenarios, programme budget plans and statistical reports;
- carry out lobbying activities for the purpose of all these activities.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

2714 Cultural organiser

3631 Conference and event planner

3910 Other administrators

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Human Capacities</p>												
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 62 vocational qualification requiring a higher education degree</p> <p>ISCED2011 code: 6</p> <p>NQF level: 6</p> <p>EQF level: 6</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>												
<p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p>	<p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Oral examination</td> <td style="width: 45%;">Present a final thesis</td> <td style="width: 10%;">5</td> <td style="width: 30%;">60.00</td> </tr> <tr> <td>Practical examination</td> <td>Final thesis and public education project evaluation</td> <td>5</td> <td>40.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td>5</td> <td></td> </tr> </table>	Oral examination	Present a final thesis	5	60.00	Practical examination	Final thesis and public education project evaluation	5	40.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p>Access to next level of education/training</p>	<p>International agreements</p>												
<p>Other information concerning the vocational training process</p>													
<p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 27/2016 (IX. 16.) EMMI of the Minister of Human Resources on the Vocational and Examination Requirements of Vocational Qualifications.</p>													

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 40 % Practice: 60 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		560 hours

Entry requirements:

- Any higher education diploma

Vocational requirement modules:

- 10650-12 The services and operations of institutions of public education
- 10651-12 Leadership, legal, economic and marketing studies
- 10652-12 Cultural regional development, strategic planning methodology
- 10653-12 Lifelong learning
- 10654-12 Cultural management
- 10655-12 Cultural tourism and festival organisation

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.10.02

SEAL