

**1. TITLE OF THE CERTIFICATE (HU)**

54-762-02 Szociális asszisztens

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Social work assistant

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- understand general and professional texts read out or written;
- write general and professional texts;
- information gathering, managing information sources;
- empathy and tolerance toward people in different situations;
- emotionally stable, balanced behaviour;
- creating assistance relationship;
- adequate communication and non-direct supporting talk;
- conflict resolution;
- consensus seeking;
- motivate clients and colleagues;
- open-mindedness;
- apply general professional know-how in special situations;
- recognising, analysing and exploring social issues;
- compliance with professional ethical rules, represent professional values;
- planning of the problem-solving process;
- methodical work;
- using info-communication devices and computers;
- thinking in a system and practical interpretation of the task;
- using equipment and dressings for first aid;
- organise various events and promotions;
- using toys and tools of creative sessions;
- using sports equipment.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3511 Social worker

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

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| <p>Name and status of the institute issuing the certificate</p> | <p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Human Capacities</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 54 advanced vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in formal education</p> <p>ISCED2011 code: 4</p> <p>NQF level:</p> <p>EQF level:</p> | <p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p> | <p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Central written examination</td> <td style="width: 40%;">A written test using a centrally prepared test sheet.</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 30%; text-align: center;">20.00</td> </tr> <tr> <td>Oral examination</td> <td>Description of leisure event.</td> <td style="text-align: center;">5</td> <td style="text-align: center;">10.00</td> </tr> <tr> <td>Oral examination</td> <td>The conditions for social, child welfare and child protection services and the methods of social work</td> <td style="text-align: center;">5</td> <td style="text-align: center;">20.00</td> </tr> <tr> <td>Practical examination</td> <td>Write and present a thesis</td> <td style="text-align: center;">5</td> <td style="text-align: center;">40.00</td> </tr> <tr> <td>Practical examination</td> <td>First-aid provision</td> <td style="text-align: center;">5</td> <td style="text-align: center;">10.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table> | Central written examination | A written test using a centrally prepared test sheet. | 5 | 20.00 | Oral examination | Description of leisure event. | 5 | 10.00 | Oral examination | The conditions for social, child welfare and child protection services and the methods of social work | 5 | 20.00 | Practical examination | Write and present a thesis | 5 | 40.00 | Practical examination | First-aid provision | 5 | 10.00 | Result achieved at the complex vocational examination, expressed in grades. | | 5 | |
| Central written examination | A written test using a centrally prepared test sheet. | 5 | 20.00 | | | | | | | | | | | | | | | | | | | | | | |
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| Practical examination | First-aid provision | 5 | 10.00 | | | | | | | | | | | | | | | | | | | | | | |
| Result achieved at the complex vocational examination, expressed in grades. | | 5 | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Access to next level of education/training</p> <p>To higher education</p> | <p>International agreements</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Other information concerning the vocational training process</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree no. 37/2013 (28 May) of the Ministry of Human Capacities on the professional and examination criteria of vocational qualifications falling within the competence of the Minister of Human Capacities.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

| Description of vocational education and training received | Percentage of total programme % | Duration (hours/weeks/months/years) |
|---------------------------------------------------------------------|---------------------------------|-------------------------------------|
| School-/training centre-based | Theory: 60 % Practice: 40 % | |
| Workplace-based | | |
| Accredited prior learning | | |
| Total duration of the education/training leading to the certificate | | 2 years |

Entry requirements:

- High school diploma

Vocational requirement modules:

10525-12 General activities of social care

10559-12 First aid activities

10527-12 Partial tasks of needs assessment and problem solving

10558-12 Independent social assistance tasks

10562-12 Leisure activity organisational and recreational activities

10563-12 Social work administration

11498-12 Employment I (for courses based on secondary school-leaving examination)

11500-12 Occupational health and safety

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.10.02

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