

**1. TITLE OF THE CERTIFICATE (HU)**

34-341-01 Eladó

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Salesperson

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- Contribute to the procurement of the merchandise;
- Receive the merchandise;
- Perform inventory and storage related tasks;
- Perform sales tasks;
- Perform tasks related to the proper operation of a commercial unit;.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

5113 Shop assistant

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the institute issuing the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry for National Economy																						
Level of the certificate (national or international) Level of vocational qualification according to the National Qualification Register: 34 secondary vocational qualifications, which are based on elementary school qualifications or the entry competences defined in the professional and examination requirements and may be typically obtained in formal education ISCED2011 code: 3 NQF level: EQF level:	Grading scale / Pass requirements Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																						
Certificate number: PT K Serial number: 123456 Certificate issue date: 2021.07.21	Results achieved at the examination and their proportion expressed in percentage in the complex mark <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">Oral examination</td> <td style="width: 55%;">Merchant tasks related to commercial activity. Answering exam questions compiled based on the examination material and disclosed in advance</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">30.00</td> </tr> <tr> <td style="text-align: center;">Oral examination</td> <td>Answering exam questions compiled based on the examination material and disclosed in advance</td> <td style="text-align: center;">5</td> <td style="text-align: center;">10.00</td> </tr> <tr> <td style="text-align: center;">Practical examination</td> <td>Live work in a commercial unit/training store: informing and serving customers in Hungarian and a foreign language. Filling out documentations related to sales: food products, chemical products, herbs</td> <td style="text-align: center;">5</td> <td style="text-align: center;">30.00</td> </tr> <tr> <td style="text-align: center;">Practical examination</td> <td>Live work in a commercial unit/training store: informing and serving customers in Hungarian and a foreign language. Filling out documentations related to sales: electronic products</td> <td style="text-align: center;">5</td> <td style="text-align: center;">60.00</td> </tr> <tr> <td colspan="2" style="text-align: center;">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>			Oral examination	Merchant tasks related to commercial activity. Answering exam questions compiled based on the examination material and disclosed in advance	5	30.00	Oral examination	Answering exam questions compiled based on the examination material and disclosed in advance	5	10.00	Practical examination	Live work in a commercial unit/training store: informing and serving customers in Hungarian and a foreign language. Filling out documentations related to sales: food products, chemical products, herbs	5	30.00	Practical examination	Live work in a commercial unit/training store: informing and serving customers in Hungarian and a foreign language. Filling out documentations related to sales: electronic products	5	60.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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Access to next level of education/training To secondary education	International agreements																						
Other information concerning the vocational training process																							

Legal basis

Act CLXXXVII of 2011 on Vocational Training

Professional and examination requirements specified in Decree No. 12/2013 (28 March) of the Ministry for National Economy.

MINIPIA

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 30 % Practice: 70 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		3 years

Entry requirements:

- Elementary level school education
- or if no schooling is available.
- According to the annex to the decree, the course can be undertaken in possession of the competences defined for the trade/marketing/business administration vocational group.

Vocational requirement modules:

10025-12 Retail unit operation
10027-12 Distribution of clothing and mixed industrial articles
10028-12 Distribution of foods, chemical products and medicinal plants
10029-12 Sales of electronic goods
11497-12 Employment I
11500-12 Occupational health and safety
11507-12 Carrying out commercial activity

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:
Issue date: 2021.07.21

SEAL