

**1. TITLE OF THE CERTIFICATE (HU)**

54-761-02 Kisgyermekgondozó, -nevelő

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)**Carer and educator of young children  
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- to interpret and understand laws and literature related to the professional field;
- to understand how the system of daytime care provision of babies and young children works;
- to develop and update professional knowledge and take part in in-service training programmes;
- to apply regulations concerning public health as well as meet requirements related to the use and storage of food products, medicines and chemical agents;
- to professionally apply the knowledge he/she possesses in an independent and quick manner and without making many mistakes not relying on his/her superior's direct help or on any professional guidance, to check the results of his/her work and to rectify any problems discovered;
- to identify and recognise the reasons behind children's behaviour and their motivations of actions, as well as to plan and organise the development of individual skills accordingly;
- to apply and review different methods of conflict management and problem solution, and to make quick and well-justified decisions;
- to facilitate the development of conflict management skills in children;
- to alleviate the sorrow, fears and worries caused by the separation from the mother;
- to solve conflicts in his/her relationships at work independently, to know when and to whom he/she should turn to for help;
- to work in a responsible and professional manner, to contribute through his/her work to the further development of the prestige of the institution he/she works for, to work in a way it is in line with the mission of the institution;
- to feel responsibility for children, their development and their personality development;
- to manage data available to him/her as part of his/her job in accordance with related laws and the ethical norms of social work provision;
- to perform tasks other than the ones specified in his/her job description (festooning rooms, viewing performances, etc.), to inform colleagues, to motivate colleagues to take on jobs on a voluntary basis;
- to provide advice and recommendations concerning the development of the infrastructure and professional work of the nursery school;
- to apply professional recommendations regularly during his/her work;
- regularly broaden and maintain his knowledge related to nursery rhymes, poems and tales, and present them in an emotional way in accordance with the age and development of children;
- to establish symmetric partner relationship with the families, to understand the limits between the competences of the family and the nursery, behave accordingly, provide information in an authentic and discreet way;
- perform his/her job accurately, diligently and consciously, be present at his/her workplace in time, adapt flexibly to the working hours.

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE**

2432 educator of babies and young children

**(\*) Explanatory notes:**

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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## 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the institute issuing the certificate</b></p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Human Capacities</p>																						
<p><b>Level of the certificate (national or international)</b></p> <p><b>Level of vocational qualification according to the National Qualification Register:</b> 54 advanced vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in formal education</p> <p><b>ISCED2011 code:</b> 4</p> <p><b>NQF level:</b> 5</p> <p><b>EQF level:</b> 5</p>	<p><b>Grading scale / Pass requirements</b></p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>																						
<p><b>Certificate number:</b> PT K</p> <p>Serial number: 123456</p> <p><b>Certificate issue date:</b> 2023.10.02</p>	<p><b>Results achieved at the examination and their proportion expressed in percentage in the complex mark</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Central written examination</td> <td style="width: 25%;">Standardised written test</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 40%; text-align: center;">20.00</td> </tr> <tr> <td>Oral examination</td> <td>Situations of daily child care</td> <td style="text-align: center;">5</td> <td style="text-align: center;">25.00</td> </tr> <tr> <td>Practical examination</td> <td>Care-giving in the nursery school</td> <td style="text-align: center;">5</td> <td style="text-align: center;">25.00</td> </tr> <tr> <td>Practical examination</td> <td>Performance of daily care-giving and nursing jobs</td> <td style="text-align: center;">5</td> <td style="text-align: center;">30.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>			Central written examination	Standardised written test	5	20.00	Oral examination	Situations of daily child care	5	25.00	Practical examination	Care-giving in the nursery school	5	25.00	Practical examination	Performance of daily care-giving and nursing jobs	5	30.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p><b>Access to next level of education/training</b></p> <p>Advancement to higher education</p>	<p><b>International agreements</b></p>																						
<p><b>Other information concerning the vocational training process</b></p>																							
<p><b>Legal basis</b></p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 27/2016 (IX. 16.) EMMI of the Minister of Human Resources on the Vocational and Examination Requirements of Vocational Qualifications.</p>																							

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2 years

**Entry requirements:**

- Secondary school leaving examination
- Requirements for medical fitness shall be met

**Vocational requirement modules:**

11499-12 Employment II  
12046-16 Basic tasks and principles of child care  
10530-16 Administrative tasks related to daily child care  
10529-16 Tasks related to daily child care  
11498-12 Employment I (for training courses built on secondary school-leaving examination)  
10525-12 General activities of social care  
10559-12 First aid activities  
10528-12 Temporary home child supervision activities

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

**National Reference Point – NSZFH – <http://nrk.nive.hu>**

Head of Examination Organiser:  
Issue date: 2023.10.02

**SEAL**