

**1. TITLE OF THE CERTIFICATE (HU)**

51 345 06 Raktárvezető

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)**

Warehouse manager

(THIS TRANSLATION HAS NO LEGAL STATUS)

**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- organise warehouse processes and activities;
- program warehouse activities in a time-based manner;
- operate the information system of a warehouse;
- evaluate the performance of warehouse employees;
- apply the tool system of lean management;
- organise the control of the technical state of the storage spaces and storage tools;
- check the functioning of equipment and IT devices;
- operate the requirements of QA systems concerning warehousing;
- implement the requirements of the treatment and storage of special goods (dangerous goods, food, drugs);
- manage the inventory, devaluation and scrapping activities of the warehouse;
- check the compliance with fire protection, labour protection and environmental protection rules.

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE**

1321 Manager of a unit engaged in transport, logistics and warehousing

**(\*) Explanatory notes:**

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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## 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the institute issuing the certificate</b></p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry for National Economy</p>																				
<p><b>Level of the certificate (national or international)</b></p> <p><b>Level of vocational qualification according to the National Qualification Register:</b> 51 upper secondary partial vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained in non-formal education.</p> <p><b>ISCED2011 code:</b> 4</p> <p><b>NQF level:</b> 4</p> <p><b>EQF level:</b> 4</p>	<p><b>Grading scale / Pass requirements</b></p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>																				
<p><b>Certificate number:</b> PT K</p> <p>Serial number: 123456</p> <p><b>Certificate issue date:</b> 2023.10.02</p>	<p><b>Results achieved at the examination and their proportion expressed in percentage in the complex mark</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Oral examination</td> <td style="width: 40%;">Storage management</td> <td style="width: 10%;">5</td> <td style="width: 30%;">20.00</td> </tr> <tr> <td>Oral examination</td> <td>Warehousing</td> <td>5</td> <td>20.00</td> </tr> <tr> <td>Practical examination</td> <td>Storage management</td> <td>5</td> <td>30.00</td> </tr> <tr> <td>Practical examination</td> <td>Warehousing</td> <td>5</td> <td>30.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td>5</td> <td></td> </tr> </table>	Oral examination	Storage management	5	20.00	Oral examination	Warehousing	5	20.00	Practical examination	Storage management	5	30.00	Practical examination	Warehousing	5	30.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p><b>Access to next level of education/training</b></p> <p>Advancement to higher education</p>	<p><b>International agreements</b></p>																				
<p><b>Other information concerning the vocational training process</b></p>																					
<p><b>Legal basis</b></p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 29/2016 (VIII. 26.) NGM of the Minister for National Economy on the professional and examination requirements of vocational qualifications.</p>																					

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		500 hours

**Entry requirements:**

- secondary school leaving examination

**Vocational requirement modules:**

10651-12 Leadership, legal, economic and marketing studies

11786-16 Tasks related to storage management

10036-16 A storeperson's duties

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

**National Reference Point – NSZFH – <http://nrk.nive.hu>**

Head of Examination Organiser:

Issue date: 2023.10.02

**SEAL**