



1. TITLE OF THE CERTIFICATE (HU)

54 482 01 IT mentor

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

IT mentor

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES

A typical holder of the certificate is able to:

- use and install IT applications;
- operate data transfer equipment;
- manage databases;
- manage telecommunications equipment;
- detect and correct errors;
- perform tasks related to operation and economics;
- perform tasks related to telecommunication marketing;
- teach the use of e-Public Services;
- organise trainings;
- perform educational tasks;
- use form completing programmes;
- analyse and evaluate the needs of special target groups and the methods to comply with such needs;
- analyse and evaluate the needs of special target groups and the methods to comply with such needs;
- apply legal instruments of this field for the management of special situations;
- apply professional solutions, methods in the management of special situations.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3142 Information and communications technology user support technician
2495 IT teacher (outside of the school system)
3141 Information and communications technology operations technician

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of National Development</p>																
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 54 advanced vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in formal education</p> <p>ISCED2011 code: 4</p> <p>NQF level: 4</p> <p>EQF level: 4</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>																
<p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p>	<p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Central written examination</td> <td style="width: 40%;">Community IT service provider and mentor</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 30%; text-align: center;">30.00</td> </tr> <tr> <td>Oral examination</td> <td>Application of e-Public Services, mentoring</td> <td style="text-align: center;">5</td> <td style="text-align: center;">30.00</td> </tr> <tr> <td>Practical examination</td> <td>Application of e-Public Services, mentoring</td> <td style="text-align: center;">5</td> <td style="text-align: center;">40.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>	Central written examination	Community IT service provider and mentor	5	30.00	Oral examination	Application of e-Public Services, mentoring	5	30.00	Practical examination	Application of e-Public Services, mentoring	5	40.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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Result achieved at the complex vocational examination, expressed in grades.		5															
<p>Access to next level of education/training</p> <p>Advancement to higher education</p>	<p>International agreements</p>																
<p>Other information concerning the vocational training process</p>																	
<p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 35/2016 (VIII. 31.) NFM of the Minister of National Development on the professional and examination criteria of vocational qualifications falling within the competence of the Minister of National Development.</p>																	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 40 % Practice: 60 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2 years

Entry requirements:

- School-leaving examination.
- Requirements for medical fitness shall be met.

Vocational requirement modules:

10815-16 Introduction to information technology
10831-16 use of e-Public Services, performance of tasks related to e-Support
11498-12 Employment I. (in training courses based on secondary school-leaving examination)
11499-12 Employment II.
10830-16 Tasks related to community IT services
10829-16 Community IT mentor tasks
11997-16 Introduction to networks I
11625-16 Programming and database management
11999-16 English for Information Technology

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:
Issue date: 2023.10.02

SEAL