

**1. TITLE OF THE CERTIFICATE (HU)**

32-861-01 Személy- és vagyonőr

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)Personal and property security guard
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- perform guard duties at facilities of different protection levels;
- perform patrol service inside and on public ground, inspect the site as part of the quick response service;
- perform shipment escort duties;
- provide security service for the transfer of cash and valuables on premises;
- serve as a parking area guard;
- take action in emergencies and in averting public danger;
- capture persons caught in the process of committing crimes and offences;
- remove persons hindering or disturbing an event;
- manage communications gear and installed security equipment and systems;
- use attack repelling equipment tools and use coercive physical force as per the professional regulations;
- check shipments, packages and documents as specified in guard instructions;
- inform clients about the reasons for the action taken, the licences received and the complaint management procedure initiated the course of action taken;
- perform site security;
- perform first aid and resuscitation;
- analyse information and record in the service documents;
- take over and hand over the guard duty;
- cooperate with the authorities involved in performing the given task;
- perform conflict and stress management;
- perform personnel and vehicle entry and exit procedures as per the guard instructions.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

5254 Security guard, bodyguard

9238 Other simple service and transportation jobs

9231 Receptionist, site guard, simple guard

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>In the case of vocational qualifications belonging to the competence of the Ministry of the Interior (BM), a vocational qualification-related independent professional committee commissioned by the BM</p>												
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 32 lower secondary vocational qualifications, which are based on elementary school qualifications or the entry competences defined in the professional and examination requirements and may be obtained in non-formal education.</p> <p>ISCED2011 code: 3</p> <p>NQF level: 3</p> <p>EQF level: 3</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>												
<p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p>	<p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Central written examination</td> <td style="width: 45%;">Personal security protection skills</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">40.00</td> </tr> <tr> <td>Practical examination</td> <td>Introduction of personal and property security measures, comply with the guard's reporting obligation</td> <td style="text-align: center;">5</td> <td style="text-align: center;">60.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>	Central written examination	Personal security protection skills	5	40.00	Practical examination	Introduction of personal and property security measures, comply with the guard's reporting obligation	5	60.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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Result achieved at the complex vocational examination, expressed in grades.		5											
<p>Access to next level of education/training</p> <p>To secondary education</p>	<p>International agreements</p>												
<p>Other information concerning the vocational training process</p>													
<p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree No. 36/2016 (VIII.30.) of the Ministry of Interior amending Decree No. 20/2013 (V.28.) of the Ministry of Interior on the professional and examination requirements of vocational qualifications falling within the competence of the Minister of Interior and repealing Ministerial Decrees on issuing certain professional and examination requirements..</p>													

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 40 % Practice: 60 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		500 hours

Entry requirements:

- elementary level school education

Vocational requirement modules:

10348-12 Personal security protection basic skills

10383-12 Facility guard tasks

10384-12 Special tasks of security guards

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.10.02

SEAL