

**1. TITLE OF THE CERTIFICATE (HU)**

54-140-02 Pedagógiai- és családsegítő munkatárs

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)Pedagogy and family support assistant
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- independent organisation of recreational activities;
- application of differential treatment;
- interpret educational and pedagogic activities;
- perform child and youth protection tasks;
- know the social institutional systems and know which one of them is competent to solve a certain type of issue;
- closely cooperate with the form masters and the youth protection office in key social issues;
- recognise and solve social issues in cooperation with form masters and the youth protection officers;
- keep track of children and schoolchildren in problematic situations (school, social issues, etc.);
- identify families and children requiring special treatment;
- prepare tools for sessions and classes;
- perform supervisory tasks;
- understanding of general and professional texts read out or written;
- write general and professional texts;
- adequate communication;
- conflict resolution;
- apply general professional know-how in special situations;
- methodical work;
- comply with, cause to comply with professional and ethical rules, represent professional values;
- prepare activities and tools used on classes.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3410 Education assistant

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Human Capacities</p>																		
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 54 advanced vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in formal education</p> <p>ISCED2011 code: 4</p> <p>NQF level: 5</p> <p>EQF level: 5</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>																		
<p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p>	<p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Central written examination</td> <td style="width: 45%;">Standardised written exam activity</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">30.00</td> </tr> <tr> <td>Oral examination</td> <td>Oral examination activity</td> <td style="text-align: center;">5</td> <td style="text-align: center;">40.00</td> </tr> <tr> <td>Practical examination</td> <td>Solving situational tasks, analysing a situation, preparing a solution proposal or choosing, preparing the tool helping the demonstration related to the learning material in possession of the provided information</td> <td style="text-align: center;">5</td> <td style="text-align: center;">30.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>			Central written examination	Standardised written exam activity	5	30.00	Oral examination	Oral examination activity	5	40.00	Practical examination	Solving situational tasks, analysing a situation, preparing a solution proposal or choosing, preparing the tool helping the demonstration related to the learning material in possession of the provided information	5	30.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p>Access to next level of education/training</p> <p>To higher education</p>	<p>International agreements</p>																		
<p>Other information concerning the vocational training process</p>																			
<p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 27/2016 (IX. 16.) EMMI of the Minister of Human Resources on the Vocational and Examination Requirements of Vocational Qualifications.</p>																			

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2 years
<p>Entry requirements:</p> <ul style="list-style-type: none">- secondary school leaving examination <p>Vocational requirement modules:</p> <ul style="list-style-type: none">11498-12 Employment I (for courses based on secondary school-leaving examination)11464-16 Tasks related to pedagogy, psychology11676-16 Introduction to family pedagogy11687-16 Organisation of programmes and leisure activities11678-16 Communication and behaviour11688-16 Nursing and health education11499-12 Employment II11500-12 Occupational health and safety <p>This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.</p> <p>National Reference Point – NSZFH – http://nrk.nive.hu</p>		
Head of Examination Organiser: Issue date: 2023.10.02		SEAL