

**1. TITLE OF THE CERTIFICATE (HU)**

52-813-01 Sportszervező, -menedzser

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)**Sports organiser and manager  
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- identify and interpret political, economic and social processes affecting sports activities as well as the international and domestic tendencies in sports;
- understand the organisations and typical processes of competitive, recreational, handicapped and youth sports and the domestic programme for sport talent care;
- establish and operate sports organisations, and prepare short, medium and long-term strategic plans;
- create personnel, material and financial resources needed to perform the work of the sports profession;
- participate in organising sports events;
- efficiently operate sports facilities and develop their services based on existing demands;
- develop sports-related projects and tenders;
- communicate with athletes and other participants of Hungarian sports life efficiently and impressively.

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE**1336 Manager of a sports and recreation unit  
2717 Certified trainer, sports organiser and manager  
3631 Conference and event planner**(\*) Explanatory notes:**

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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## 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the institute issuing the certificate</b></p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Human Capacities</p>												
<p><b>Level of the certificate (national or international)</b></p> <p><b>Level of vocational qualification according to the National Qualification Register:</b> 52 upper secondary vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in non-formal education</p> <p><b>ISCED2011 code:</b> 4</p> <p><b>NQF level:</b> 5</p> <p><b>EQF level:</b> 5</p>	<p><b>Grading scale / Pass requirements</b></p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>												
<p><b>Certificate number:</b> PT K</p> <p>Serial number: 123456</p> <p><b>Certificate issue date:</b> 2023.10.02</p>	<p><b>Results achieved at the examination and their proportion expressed in percentage in the complex mark</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Oral examination</td> <td style="width: 40%;">The social environment of sport, management of sports organisations, facilities, events and businesses</td> <td style="width: 10%; text-align: center;">5</td> <td style="width: 30%; text-align: center;">70.00</td> </tr> <tr> <td>Practical examination</td> <td>Creating presentations</td> <td style="text-align: center;">5</td> <td style="text-align: center;">30.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td style="text-align: center;">5</td> <td></td> </tr> </table>	Oral examination	The social environment of sport, management of sports organisations, facilities, events and businesses	5	70.00	Practical examination	Creating presentations	5	30.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p><b>Access to next level of education/training</b></p> <p>To higher education</p>	<p><b>International agreements</b></p>												
<p><b>Other information concerning the vocational training process</b></p>													
<p><b>Legal basis</b></p> <p>Act CLXXXVII of 2011 on Vocational Training Decree 27/2016 (IX. 16.) EMMI of the Minister of Human Resources on the Vocational and Examination Requirements of Vocational Qualifications.</p>													

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 50 % Practice: 50 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		500 hours

**Entry requirements:**

- Secondary school leaving examination

**Vocational requirement modules:**

- 10328-12 Entrepreneurship
- 10329-12 Event management
- 10330-12 Professional interactions
- 10331-12 Sports facility management
- 10332-12 The subsystem and social environment of sport
- 10333-12 Operation and management of sport organisations

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

**National Reference Point – NSZFH – <http://nrk.nive.hu>**

Head of Examination Organiser:  
Issue date: 2023.10.02

SEAL