

**1. TITLE OF THE CERTIFICATE (HU)**

52-861-01 Biztonságszervező

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)**

Security organiser

(THIS TRANSLATION HAS NO LEGAL STATUS)

**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- prepare the property, fire, health and safety and environmental protection and disaster management plan;
- prepare the policing-property protection and guarding policy;
- prepare the rules for the storage and maintenance of firearms and attack prevention tools;
- develop the protection concept;
- prepare and execute protection tasks;
- take action in case of emergencies;
- prepare the fire alarm plan of an object;
- organise and implement preventive fire protection activity;
- perform health and safety tasks in his competence;
- perform environmental protection tasks in his competence;
- prepare, as per professional instructions, the protection preparation and prevention papers, plans and documents;
- perform other tasks assigned to his role;
- perform economics and management tasks.

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE**

5254 Security guard, bodyguard  
5259 Safeguarding of persons and assets  
3163 Labour and operational safety employee  
9231 Receptionist, site guard, simple guard  
9238 Other simple service and transportation jobs

**(\*) Explanatory notes:**

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE																								
<b>Name and status of the institute issuing the certificate</b>		<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  In the case of vocational qualifications belonging to the competence of the Ministry of the Interior (BM), a vocational qualification-related independent professional committee commissioned by the BM																						
<b>Level of the certificate (national or international)</b>  <b>Level of vocational qualification according to the National Qualification Register:</b> 52 upper secondary vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in non-formal education  <b>ISCED2011 code:</b> 4  <b>NQF level:</b> <b>EQF level:</b>		<b>Grading scale / Pass requirements</b>  Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail																						
<b>Certificate number: PT K</b>  Serial number: 123456  <b>Certificate issue date: 2023.10.02</b>		<b>Results achieved at the examination and their proportion expressed in percentage in the complex mark</b> <table border="1"> <tbody> <tr> <td>Oral examination</td> <td>Presentation of the thesis</td> <td>5</td> <td>10.00</td> </tr> <tr> <td>Oral examination</td> <td>Special tasks of security organiser</td> <td>5</td> <td>20.00</td> </tr> <tr> <td>Practical examination</td> <td>Presentation of the thesis</td> <td>5</td> <td>30.00</td> </tr> <tr> <td>Practical examination</td> <td>Special tasks of security organiser</td> <td>5</td> <td>40.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td>5</td> <td></td> </tr> </tbody> </table>			Oral examination	Presentation of the thesis	5	10.00	Oral examination	Special tasks of security organiser	5	20.00	Practical examination	Presentation of the thesis	5	30.00	Practical examination	Special tasks of security organiser	5	40.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<b>Access to next level of education/training</b>  To higher education		<b>International agreements</b>																						
<b>Other information concerning the vocational training process</b>																								
<b>Legal basis</b>  Act CLXXXVII of 2011 on Vocational Training Professional and examination requirements as specified in Decree 20/2013 (V. 28.) of the Ministry of Interior .																								

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE		
Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 50 % Practice: 50 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		700 hours
<p><b>Entry requirements:</b></p> <ul style="list-style-type: none"> <li>- Secondary school leaving examination</li> </ul> <p><b>Vocational requirement modules:</b></p> <p>10348-12 Personal security protection basic skills</p> <p>10349-12 Property protection safety organisation tasks</p> <p>10350-12 Primary tasks for security organiser</p> <p>10351-12 Professional tasks of security organiser</p> <p>This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.</p> <p><b>National Reference Point – NSZFH – <a href="http://nrk.nive.hu">http://nrk.nive.hu</a></b></p>		
<p>Head of Examination Organiser:</p> <p>Issue date: 2023.10.02</p>		SEAL