

**1. TITLE OF THE CERTIFICATE (HU)**

54-213-02 Kiadványszerkesztő

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Desktop publisher

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- use computer peripherals, files and software;
- digitalize, resize, modify and process texts and images;
- prepare vector drawings and graphics based on a draft or graphic design;
- set the page of publication text and image based on typographical description and graphic design;
- prepare printing and media products by coordinating production technologies with client needs;
- correct the errors marked in the text and page-setting proof;
- export the prepared material with the required settings into PS or PDF file format;
- photocompose the PS or PDF file or have it photocomposed;
- prepare a digital proof or have one prepared of the specific pages;
- print an execution guideline for the prepared material;
- archive the finished material and its accessories.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

2715 Editor of book and newspaper publisher
7231 Pre-press assistant

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Human Capacities</p>																				
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 54 advanced vocational qualifications, which require the completion of the secondary school leaving exam and may be obtained primarily in formal education</p> <p>ISCED2011 code: 4</p> <p>NQF level:</p> <p>EQF level:</p>	<p>Grading scale / Pass requirements</p> <p>Five -grade: 5 excellent 4 good 3 satisfactory 2 pass 1 fail</p>																				
<p>Certificate number: PT K</p> <p>Serial number: 123456</p> <p>Certificate issue date: 2023.10.02</p>	<p>Results achieved at the examination and their proportion expressed in percentage in the complex mark</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Oral examination</td> <td style="width: 40%;">Desktop publishing professional know-how</td> <td style="width: 10%;">5</td> <td style="width: 30%;">35.00</td> </tr> <tr> <td>Practical examination</td> <td>Portfolio presentation</td> <td>5</td> <td>26.00</td> </tr> <tr> <td>Practical examination</td> <td>Demonstration and presentation of exam piece</td> <td>5</td> <td>26.00</td> </tr> <tr> <td>Practical examination</td> <td>Integration of image and text</td> <td>5</td> <td>13.00</td> </tr> <tr> <td colspan="2">Result achieved at the complex vocational examination, expressed in grades.</td> <td>5</td> <td></td> </tr> </table>	Oral examination	Desktop publishing professional know-how	5	35.00	Practical examination	Portfolio presentation	5	26.00	Practical examination	Demonstration and presentation of exam piece	5	26.00	Practical examination	Integration of image and text	5	13.00	Result achieved at the complex vocational examination, expressed in grades.		5	
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<p>Access to next level of education/training</p> <p>To higher education</p>	<p>International agreements</p>																				
<p>Other information concerning the vocational training process</p>																					
<p>Legal basis</p> <p>Act CLXXXVII of 2011 on Vocational Training Decree no. 37/2013 (28 May) of the Ministry of Human Capacities on the professional and examination criteria of vocational qualifications falling within the competence of the Minister of Human Capacities.</p>																					

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 40 % Practice: 60 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2 years

Entry requirements:

- Secondary school leaving examination

Vocational requirement modules:

- 10586-12 Art theory and art representation
- 10587-12 Operating arts enterprises
- 10588-12 Design and technology
- 10638-12 Preparation of desktop publishing
- 10639-12 Text and image processing tasks
- 10640-12 Page-setting, pre-press activities
- 11498-12 Employment I (for training courses built on secondary school-leaving examination)
- 11500-12 Occupational health and safety

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.10.02

SEAL