

**1. TITLE OF THE CERTIFICATE (HU)**

54 8933 03 SZOCIÁLIS GONDOZÓ ÉS SZERVEZŐ (MUNKANÉLKÜLIEK SZÁMÁRA FOLYTATOTT KÉPZÉSBEN)

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

SOCIAL WORKER AND ORGANISER
(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- A typical holder of the certificate is able to: survey demands for social care as well as the needs of those requiring social care and organize the provision of related services; provide information about available social services and benefits as well as assist in the application for such services and benefits; manage organisational units under his or her supervision and manage the establishment of necessary conditions for the operation thereof; participate in the provision of direct social care activities and supervise such activities carried out by his or her subordinates; provide elementary health care as per medical instructions and supervise the provision of such activities carried out by his or her subordinates; organise one-to-one and group sessions and the rehabilitation of persons entitled to receiving the above services; co-operate with other experts and assists in solving psychic problems; manage administration and documentation related to his or her job.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3319 Other social care occupations

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>In the case of vocational qualifications belonging to the competence of the Ministry of Youth, Family and Social Affairs and Equal Opportunities (MYFSAEO), a vocational qualification-related independent professional committee commissioned by the MYFSAEO</p>																																														
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register: 54 Higher level vocational qualification entitling the holder to fill positions characteristically requiring intellectual work, which is based on the input competence determined in the vocational and examination requirements, on preliminary vocational qualification or on the baccalaureate.</p> <p>ISCED97 code: 4CV</p>	<p>Grading scale / Pass requirements</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Five -grade:</td> <td style="width: 5%;">5</td> <td style="width: 80%;">excellent</td> </tr> <tr> <td></td> <td>4</td> <td>good</td> </tr> <tr> <td></td> <td>3</td> <td>satisfactory</td> </tr> <tr> <td></td> <td>2</td> <td>pass</td> </tr> <tr> <td></td> <td>1</td> <td>fail</td> </tr> </table> <p>Vocational qualification examination after the completion of vocational training</p> <p>Parts of the examination: - Vocational theory - Vocational practice</p> <p>A successful vocational qualification examination requires a pass grade both in vocational theory and practice.</p>	Five -grade:	5	excellent		4	good		3	satisfactory		2	pass		1	fail																															
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<p>Other information concerning the vocational training process</p>																																															

Legal basis

Act LXXVI of 1993 on vocational training,
Decree 27/2001 (VII. 27.) OM of the Minister of Education on the amendment of Decree 7/1993 (XII. 30.) MüM of the Minister of Labour on the National Qualifications Register,
Decree 26/2001 (VII. 27.) OM of the Minister of Education on the general rules and rules of procedure of vocational examinations,
Act LXXX of 1993 on higher education,
Act CI of 2001 on adult education,
Decree 9/2001. (XII. 20.) of the Minister of Social and Family Affairs (SZCSM) on publishing vocational and examination requirements of vocational social qualifications,
Central Educational Programme 90.349/1998.

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2 years

Entry requirements:

- baccalaureate

Further information:

MANDATORY VOCATIONAL THEORETICAL SUBJECTS

Communication theory	50 hours
Professional-oriented personality development	100 hours
Mental hygiene	30 hours
Case discussion	50 hours
Social Studies	100 hours
Psychology	90 hours
Social policy	50 hours
Related legal and administrative issues	70 hours
Basic financial issues	30 hours
IT	90 hours
Nursing studies	80 hours
Health studies	100 hours
Nursing studies	100 hours
The theory of social work	90 hours
Special needs/Rehabilitation	70 hours
Household studies	40 hours
Social managerial skills	80 hours

MANDATORY VOCATIONAL PRACTICAL SUBJECTS

Vocational training	360 hours
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Further information (including the description of the national grading method):

The basis of the grading system is a list of vocational and examination requirements compiled in accordance with uniform criteria and structure, issued in the form of legal regulation that includes the following:

- identification number and description of the vocational qualification as specified in OKJ and the relevant FEOR number,
- school and vocational prequalification required for the start of the training, aptitude and vocational competence requirements and prescribed practice,
- the most typical occupation or activity accessible to the holder of the vocational qualification certificate, the short job description, and the list of related vocational qualifications,
- the duration of the training required for the vocational qualification; maximum number of hours; the ratio of theoretical and practical training; the number of vocational training classes in the vocational training school; the duration of initial training period; the possibility of organising a grade examination assessing the efficiency of practical training,
- occupational requirements of vocational qualification,
- requirements pertaining to vocational examination.

The vocational and examination requirements will be classified by the occupational group committees of the National Qualification Register (OKJ) and by the National Council for Vocational Training, and subsequently they will be issued in the form of legal regulations.

Vocational and examination requirements are available at: <http://www.nive.hu>

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

Issue date: 2023.09.14

SEAL