

1. TITLE OF THE CERTIFICATE (HU)

54 5070 02 BÖLCŐSŐDEI SZAKGONDOZÓ

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

NURSERY ATTENDANT

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- care for and educate infants and babies according to their needs;
- manage departments of the institution under her supervision and manage staffing issues necessary for the proper operation of the institution;
- manage the establishment of necessary conditions in the institution under her supervision and manage the hygienic, safe and accident-free operation of the institution;
- communicate and co-operate with the children's families;
- co-operate with experts of other institutions;
- manage the administration related to her job.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3222 Other social occupations

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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Other information concerning the vocational training process

Legal basis

Act LXXVI of 1993 on vocational training,
Decree 27/2001 (VII. 27.) OM of the Minister of Education on the amendment of Decree 7/1993 (XII. 30.) MüM of the Minister of Labour on the National Qualifications Register,
Decree 26/2001 (VII. 27.) OM of the Minister of Education on the general rules and rules of procedure of vocational examinations,
Act LXXX of 1993 on higher education,
Act CI of 2001 on adult education,
Decree 9/2001. (XII. 20.) of the Minister of Social and Family Affairs (SZCSM) on publishing vocational and examination requirements of vocational social qualifications.

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 30 % Practice: 70 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		1400 hours

Entry requirements:

- baccalaureate
- holding an infant home and nursery assistant qualification
- a 2-year-long practice as suited to the nature of basic vocational training commencing at the time of being awarded the above-mentioned preliminary vocational qualification

Further information:

MANDATORY VOCATIONAL THEORETICAL SUBJECTS

Development and Care of Healthy Infants and Babies	100 hours
Catering studies	100 hours
Development psychology	100 hours
Psychology of development	100 hours
Developmental psychology	100 hours
Psychology of development	100 hours
Pedagogy, Music Education	100 hours
Care Provision to and Education of Children Requiring Special Attention	100 hours
Management and Organisational Skills	100 hours
Organisation Skills Related to Infant Homes and Nurseries	100 hours
Administration Skills Related to Infant Homes and Nurseries	100 hours
Related Architectural Knowledge and Labour Safety	100 hours
Public Health and Epidemics	100 hours
Legal Issues and Child Protection	100 hours
Personality Development and Communication Training	100 hours

MANDATORY VOCATIONAL PRACTICAL SUBJECTS

Vocational training	100 hours
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Further information (including the description of the national grading method):

The basis of the grading system is a list of vocational and examination requirements compiled in accordance with uniform criteria and structure, issued in the form of legal regulation that includes the following:

- identification number and description of the vocational qualification as specified in OKJ and the relevant FEOR number,
- school and vocational prequalification required for the start of the training, aptitude and vocational competence requirements and prescribed practice,
- the most typical occupation or activity accessible to the holder of the vocational qualification certificate, the short job description, and the list of related vocational qualifications,
- the duration of the training required for the vocational qualification; maximum number of hours; the ratio of theoretical and practical training; the number of vocational training classes in the vocational training school; the duration of initial training period; the possibility of organising a grade examination assessing the efficiency of practical training,
- occupational requirements of vocational qualification,
- requirements pertaining to vocational examination.

The vocational and examination requirements will be classified by the occupational group committees of the National Qualification Register (OKJ) and by the National Council for Vocational Training, and subsequently they will be issued in the form of legal regulations.

Vocational and examination requirements are available at: <http://www.nive.hu>

This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.

National Reference Point – NSZFH – <http://nrk.nive.hu>

Head of Examination Organiser:

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