

1. TITLE OF THE CERTIFICATE (HU)

52 841 01 0010 52 03 Szállítmányozási ügyintéző

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)Freight Forwarding Administrator
(THIS TRANSLATION HAS NO LEGAL STATUS)**3. PROFILE OF SKILLS AND COMPETENCES****A typical holder of the certificate is able to:**

- execute freight forwarding and the related tasks;
- participate in administrative and management tasks;
- organise tasks related to passenger transport and freight forwarding;
- perform tasks related to freight forwarding;
- participate in the investigation of damage in transportation equipment and goods, handle claim cases;
- verify and issue various shipping documents.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3629 Other commercial, trade, sales clerks

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE		
Name and status of the institute issuing the certificate		Name and status of the national/regional authority providing accreditation/recognition of the certificate In the case of vocational qualifications belonging to the competence of the Ministry of Economy and Transport (GKM), a vocational qualification-related independent professional committee commissioned by the GKM
Level of the certificate (national or international) Level of vocational qualification according to the National Qualification Register: 52 Intermediate vocational qualification entitling the holder to fill positions requiring physical or intellectual work, which is based on the input competence determined in the vocational and examination requirements, on preliminary vocational qualification or on the baccalaureate. ISCED97 code: 4CV		Grading scale / Pass requirements The average of the percentage of the performance achieved per examination part, taking into consideration the vocational and examination requirements, expressed as a grade: 81-100% excellent (5) 71-80% good (4) 61-70% satisfactory (3) 51-60% pass (2) 0-50% fail (1)
		The code and name of the vocational requirement module, and the result achieved in the examination part associated with the requirement module expressed in %:
Certificate number: PT K Serial number: 123456		0663-06 Application of the general requirements of transport administration 100%
		0666-06 Logistics tasks related to transport administration 100%
		0664-06 Ticket collector tasks 100%
		0665-06 Ticket cashier tasks 100%
		0668-06 Freight forwarding administrator tasks 100%
Certificate issue date: 2021.06.18		The performance of the examinee achieved at the vocational examination expressed in %: 100%
		The performance of the examinee achieved at the vocational examination expressed as a grade: 5
Access to next level of education/training To higher education		International agreements
Other information concerning the vocational training process		
Legal basis Act LXXVI of 1993 on Vocational Training, Vocational and examination requirements as specified in Decree 15/2008 (IV. 3.) of the Minister for Economy and Transport.		

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE		
Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 70 % Practice: 30 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2000 hours
<p>Entry requirements: Secondary school leaving examination</p> <p>This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre.</p> <p>National Reference Point – NSZFH – http://nrk.nive.hu</p>		
Head of Examination Organiser: Issue date: 2021.06.18		SEAL