

**1. TITLE OF THE CERTIFICATE (HU)**

54 762 01 0010 54 02 Szociális asszisztens

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Social assistant

(THIS TRANSLATION HAS NO LEGAL STATUS)

3. PROFILE OF SKILLS AND COMPETENCES**A typical holder of the certificate is able to:**

- Perform basic tasks of social help, administration and documentation procedures;
- Settle proceedings related to social and child protection affairs;
- Participate in pre- decision activities;
- Contribute to organising and managing social services;
- With the help of the social worker, perform part tasks in social problem solving;
- Perform activities related to social help individually;
- Give first aid in case of accident or sudden health problems;
- Organise and manage leisure time and recreational programmes;
- Participate in managing and operating the administration of social work;
- Realise rehabilitation programmes with the control of professionals;
- Participate in managing and operating the administration of rehabilitation institutions dealing with the disabled;
- Perform activities related to health care, health improvement and mental hygiene, and organise programmes accordingly;
- Organise work like sessions.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

3311 Social work assistant

(*) Explanatory notes:

This document is designed to provide additional information about the specified certificate and does not serve as a legal certificate of vocational qualification. The format of the description is based on the following documents:

Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: <http://europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the institute issuing the certificate</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>In the case of vocational qualifications belonging to the competence of the Ministry of Social Affairs and Labour (SZMM), a vocational qualification-related independent professional committee commissioned by the SZMM</p>																	
<p>Level of the certificate (national or international)</p> <p>Level of vocational qualification according to the National Qualification Register:</p> <p>54 Higher level vocational qualification entitling the holder to fill positions characteristically requiring intellectual work, which is based on the input competence determined in the vocational and examination requirements, on preliminary vocational qualification or on the baccalaureate.</p> <p>ISCED97 code: 4CV</p>	<p>Grading scale / Pass requirements</p> <p>The average of the percentage of the performance achieved per examination part, taking into consideration the vocational and examination requirements, expressed as a grade:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">81-100%</td> <td>excellent (5)</td> </tr> <tr> <td style="text-align: right;">71-80%</td> <td>good (4)</td> </tr> <tr> <td style="text-align: right;">61-70%</td> <td>satisfactory (3)</td> </tr> <tr> <td style="text-align: right;">51-60%</td> <td>pass (2)</td> </tr> <tr> <td style="text-align: right;">0-50%</td> <td>fail (1)</td> </tr> </table>		81-100%	excellent (5)	71-80%	good (4)	61-70%	satisfactory (3)	51-60%	pass (2)	0-50%	fail (1)						
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<p>Certificate number: PT K</p> <p>Serial number: 123456</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">1356-06 Basic social assistance tasks</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">1361-06 Part activities in social problem solving</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">1362-06 Individual tasks of social help</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">1363-06 First aid</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">1368-06 Organising leisure time and recreational activities</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">1849-06 Administration of social work</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> </table>	1356-06 Basic social assistance tasks	100%	1361-06 Part activities in social problem solving	100%	1362-06 Individual tasks of social help	100%	1363-06 First aid	100%	1368-06 Organising leisure time and recreational activities	100%	1849-06 Administration of social work	100%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">The performance of the examinee achieved at the vocational examination expressed in %:</td> <td style="text-align: right; padding: 2px;">100%</td> </tr> <tr> <td style="padding: 2px;">The performance of the examinee achieved at the vocational examination expressed as a grade:</td> <td style="text-align: right; padding: 2px;">5</td> </tr> </table>	The performance of the examinee achieved at the vocational examination expressed in %:	100%	The performance of the examinee achieved at the vocational examination expressed as a grade:	5
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<p>Access to next level of education/training</p> <p>To higher education</p>	<p>International agreements</p>																	
<p>Other information concerning the vocational training process</p>																		
<p>Legal basis</p> <p>Ministry of Social Affairs and Labour Decree 15/2008 (VIII. 13.) on the professional and examination criteria of vocational courses, Act LXXVI of 1993 on Vocational Training.</p>																		

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme %	Duration (hours/weeks/months/years)
School-/training centre-based	Theory: 60 % Practice: 40 %	
Workplace-based		
Accredited prior learning		
Total duration of the education/training leading to the certificate		2000 hours
Entry requirements: Baccalaureate This certificate supplement was prepared on the basis of the instruction for filling in the Certificate Supplement published on the homepages of the National Reference Point and the National Europass Centre. National Reference Point – NSZFH – http://nrk.nive.hu		
Head of Examination Organiser: Issue date: 2021.06.18		SEAL